Township of Langley

Est. 1873

RECREATION, CULTURE, AND PARKS ADVISORY COMMITTEE

February 8, 2023 at 7:00pm
Salmon River Committee Room
4th Floor, 20338-65 Avenue, Langley, BC

A G E N D A

Welcome

Welcome and Introduction by Council Co-Chair

Code of Ethics Signing (pg. 1-6)

"Code of Ethics, Confidentiality, and Conflict of Interest for Council Members and Appointees" to be signed and submitted electronically.

Election

Election of Community Co-Chair for the year 2023.
(Bylaw 4700 – 8.1)

Clerk's Note: Advisory Committees are to hold an election at its first meeting of the year to select a community representative Co-Chair or the election can be deferred to the following month.

Page

A. APPROVAL AND RECEIPT OF AGENDA ITEMS

1. Recreation, Culture, and Parks Advisory Committee – February 8, 2023

Recommendation that Recreation, Culture, and Parks Advisory Committee approve the agenda and receive the agenda items of the February 8, 2023 meeting.

B. ADOPTION OF MINUTES

7-15 **1. Recreation, Culture, and Parks Advisory Committee – May 11, 2022**

Recommendation that Recreation, Culture, and Parks Advisory Committee adopt the Minutes of the May 11, 2022 meeting.

C. DELEGATIONS AND PRESENTATIONS

Page

D. REPORTS

1. Council Co-Chairperson's Report

E. CORRESPONDENCE

F. WORK PROGRAM

16-19 **1. 2022 Final Report**

Advisory Committee to review and endorse the 2022 Final Report.

20-21 **2. Draft 2023 Work Program**

The Advisory Committee will discuss the draft 2023 Work Program. Co-chairs shall ask for motion to adopt or motion to defer until March meeting.

3. Community Liaisons

a) Langley Outdoor Sports Advisory Group - Meets 1-3 times per year if there are topics requiring discussion.
b) Langley Community Awards Selection Committee – meets prior to Volunteer Appreciation Event to evaluate submitted nominations

Advisory Committee members to consider serving as a Community Liaison on the Langley Outdoor Sports Advisory Group or Langley Community Awards Selection Committee. Appointments to be made at the March meeting.

4. Museum Advisory Group

a) RCPAC Liaison
Advisory Committee to appoint a member to be the liaison on the Museum Advisory Group. This groups meets on the 4th Thursday of the month from 7:00-9:00pm, January to June and September to December.

b) Community Appointments
Advisory Committee to review and endorse the community members presented by staff, and to further ask Council to appoint them to the Museum Advisory Group

G. COUNCIL REFERRALS

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H. OTHER BUSINESS AND ITEMS FOR INFORMATION

22 **1. 2023 Meeting Schedule**

2. 2023 Membership List

To be provided on table.

N. NEXT MEETING

Date: March 8, 2023
Location: Salmon River Committee Room
4th Floor, 20338-65 Avenue, Langley, BC
Time: 7:00 pm

O. TERMINATE

Township of Langley

Est. 1873

COUNCIL POLICY

Subject: Code of Ethics, Conduct, Confidentiality, and Conflict of Interest for Council Members and Appointees

Policy No:	**01-025**
Approved by Council:	**2011-11-07**
Revised by Council:	**2016-05-30**

1. Purpose

1.1. The residents and businesses of the Township of Langley (the Township) are entitled to have a fair, honest, and responsible local government that has earned the public's full confidence for integrity. Therefore, the purposes of this Code of Ethics, Conduct, Confidentiality, and Conflict of Interest (the Code) are to ensure that:

1.1.1. all members of Council (Members) and all persons appointed by Council to boards, committees, commissions, panels, or task forces, whether they are members of Council or not (Appointees) carry out their duties with integrity, impartiality and independence

1.1.2. Members and Appointees treat one another, Township officers and employees, and the public with respect

1.1.3. the conduct of Members and Appointees in the performance of their duties and responsibilities with the Township is above reproach

1.1.4. Members and Appointees respect and uphold confidentiality requirements

1.1.5. Members and Appointees avoid any conflict of interest

2. Application of the Code

2.1. The Code is applicable to all Members and Appointees. The bodies to which Council can appoint Appointees are referred to collectively as Committees throughout this Code.

3. Policies

3.1. Code of Ethics

3.1.1. Members and Appointees will adhere to the following Code of Ethics:

3.1.1.1. maintain the highest ideals of honour, integrity, and accountability and discharge public duties in a manner that is fair, honest, professional, and responsible

3.1.1.2. comply with all applicable federal, provincial, and local laws in the performance of public duties. These laws include, but are not limited to, the Local Government Act, Community Charter, Freedom of Information and Protection of Privacy Act, Criminal Code, Human Rights Code, all laws pertaining to financial disclosures and employer responsibilities, and any other relevant Township bylaws and policies

3.1.1.3. base their decisions on the merit and substance of the matter at hand

3.1.1.4. refrain from abusive conduct, personal charge or verbal attacks upon the character or motives of other Members and Appointees, Township officers, and employees, or the public

3.1.1.5. respect and adhere to the structure of government as established in the Township. In this structure, the Council determines the policies of the Township with the advice, information, and analysis provided by Committees, staff, and the public. Members and Appointees, therefore, will not interfere with the administrative functions of the Township or with the professional duties of Township staff, nor will they impair the ability of staff to implement Council policy decisions.

3.1.1.6. not use public resources that are not available to the public in general, such as staff time, equipment, supplies or facilities, for private gain or personal purposes

3.1.1.7. not accept any gift, money, property, position or favour of any kind whether to be received at the present or in the future, from any person except as follows:

3.1.1.7.1. where such a gift or favour is authorized by law

3.1.1.7.2. where such contributions are lawful campaign contributions

3.1.1.7.3. where such gifts or favours are received as an incident of the protocol, social obligation, or common business hospitality that accompany the duties and responsibilities of the member, and then only in compliance with applicable laws

3.2. Confidentiality

3.2.1. Members and Appointees will adhere to the following requirements in relation to confidentiality:

3.2.1.1. unless otherwise authorized by Council or a Committee, keep in confidence any record held in confidence by the Township, until

the record is released to the public as lawfully authorized or required

3.2.1.2. unless otherwise authorized by Council or a Committee, keep in confidence information considered in any part of a Council meeting or Committee meeting that was lawfully closed to the public, until Council or the Committee discusses the information at a meeting that is open to the public

3.2.1.3. Members and Appointees will not use confidential information for the personal profit or gain of themselves or others

3.3. Conflict of Interest

3.3.1. Members and Appointees will adhere to the following requirements in relation to conflicts of interest:

3.3.1.1. be aware of and act in accordance with Division 6 of Part 4 of the *Community Charter* and the Oath of Office

3.3.1.2. be aware of and declare, in writing where necessary, any real or perceived conflicts of interest. A conflict of interest exists where:

3.3.1.2.1. a Member or Appointee is a director, member or employee of an organization seeking a benefit from he Township on which the decision making body will make a recommendation or decision

3.3.1.2.2. the Member or Appointee has a direct or indirect pecuniary interest in the outcome of deliberations

A conflict of interest does not exist if:

3.3.1.2.3. the pecuniary interest of the Member or Appointee is a pecuniary interest that is sufficiently in common with electors of the Township generally

3.3.1.2.4. the pecuniary interest is so remote or insignificant that it cannot reasonably be regarded as likely to influence the Member or Appointee in relation to the matter

3.3.1.2.5. where a conflict of interest exists, Members and Appointees must not participate in the discussion of the matter or to vote on a question in respect of the matter, must declare to the body that a conflict exists, and must remove themselves from the meeting during consideration of the issue to which the conflict relates. The declaration of a conflict and the Member's or Appointee's exit from and return to the meeting will be noted in the minutes

3.3.1.2.6. where in the opinion of Council or a Committee, a Member or Appointee is in a conflict of interest and has not so declared, the body may ask for a review of the matter by the Township Clerk. The matter, if unresolved, may then be referred to legal counsel or to Council for review.

3.4. Code of Conduct – Committee Appointees

3.4.1 Expressing Personal Opinions or Beliefs

In some circumstances and within certain programs, advisory committee members or board members may be required or requested to provide an opinion in regards to the nature of a program or service. It is extremely important that committee or board members use judgment before expressing specific opinions. Township advisory committee members and board members should refrain from expressing their personal convictions and ideals, such as religious or any other personal beliefs or philosophies, to fellow committee or board members or to the public

3.4.2 Representation to the Media

It is extremely important that only Council members or designated staff speak to the media in relation to Township issues. If at any time, advisory committee or board members are approached or contacted by a media representative, the member should contact the staff member coordinating the committee or board.

3.4.3 Comments

Advisory committee and board members will refrain from providing comments, either written or in an electronic format, to members of Council that do not advance or enhance the purpose of the committee/board.

4. Implementation of the Code of Ethics

4.1. This Code is intended to be self-enforcing. Members and Appointees should view the Code as a set of guidelines that expresses the standards of conduct expected of them. Implementation is most effective when Members and Appointees are thoroughly familiar with the Code and embrace its provisions. For this reason, the Code will be provided to candidates for Council and applicants to Committees.

4.2. Members and Appointees will be requested to sign the Statement, attached as Appendix A, affirming they have read and understood the Township of Langley Code. In addition, Council and Committees shall annually review the Code, and Council shall consider recommendations from Committees and update the Code as necessary.

5. Compliance and Enforcement

5.1. Members and Appointees themselves have the primary responsibility to ensure that the standards and requirements in this Code are understood and met, and that the public can continue to have full confidence in the integrity of the governance of the Township of Langley.

5.2. Council may impose sanctions on Members and Appointees whose conduct does not comply with the Township's Code. Council may:

5.2.1. impose a motion of censure on a Member

5.2.2. rescind the appointment of an Appointee to a Committee

5.2.3. take action under s. 117(2) of the *Community Charter* or under the *Offence Act*

5.2.4. control the Member's or Appointee's access to areas of the Township property or to officers and employees, including by phone or email

5.3. To ensure procedural and administrative fairness, a Member or Appointee who is alleged to have violated any provision of the Code shall have a minimum of one week or the time between two consecutive regular Council meetings, whichever is greater, to prepare his or her case, with legal counsel if the Member of Appointee so chooses, to respond to these allegations. Before considering a sanction, Council must ensure that a member has:

5.3.1. received a written copy of the case against him or her

5.3.2. a minimum of one week or the time between two consecutive regular Council meetings, whichever is greater, to prepare a defence against any allegations

5.3.3. a fair opportunity to be heard

6. Violation Not Cause to Challenge a Decision

6.1. A violation of this Code of Ethics shall not be considered a basis for challenging the validity of a Council or a Committee decision.

APPENDIX A:
MEMBER STATEMENT

Council of the Township of Langley and Council Appointees to Boards, Committees, Commissions and Task Forces

As a Member of the Township of Langley Council or an Appointee of a Township Committee or Board, I agree to uphold the Code of Ethics, Confidentiality and Conflict of Interest adopted by the Township and to conduct myself by the following model of excellence. I will:

- recognize the diversity of backgrounds, interests, and views in our community;
- help create an atmosphere of open and responsive government;
- conduct public affairs with integrity, in a fair, honest, and open manner;
- respect one another and the unique role and contribution each of us has in making the Township a better place to work and live;
- strive to keep the decision-making processes open, accessible, participatory, understandable, timely, just, and fair;
- avoid and discourage conduct which is not in the best interests of the Township;
- avoid any real or perceived conflict of interest and declare at the earliest opportunity, in writing, any interest that is or may be in conflict with the business of the body of the Township in which I am participating;
- respect and uphold confidentiality requirements; and
- treat all people with whom I come in contact in the way I wish to be treated.

I affirm that I have read and understood the Township of Langley Code of Ethics, Confidentiality, and Conflict of Interest.

Signature: _____ Date: _____

Name (please print): Office / Committee:

_____ _____

Township of Langley
Est. 1873

RECREATION, CULTURE, AND PARKS ADVISORY COMMITTEE

May 11, 2022 at 7:00pm
Langley Regional Airport
#300, 5385-216 Street
Langley, BC

MINUTES

Present:
D. Kang, (Community Co-Chair)
Councillor E. Woodward (Council Co-Chair)

A. Bayona, S. Cameron, M. Chang, S. Cook, R. Jhaj, N. Killeen, and R. Thandi

School Board Representative:
D. Tod

Guest:
I. But, Planner and Engagement Specialist, Modus Consulting

Staff:
T. Buckner, Manager, Parks Operations
J. Palframan, Recreation Programmer
K. Stepto, Recording Secretary
R. Stare, Deputy Director, Recreation
N. McGarvey, Assistant Manager, Parks Design and Development

A. APPROVAL AND RECEIPT OF AGENDA ITEMS

1. Recreation, Culture, and Parks Advisory Committee – May 11, 2022

Moved by N. Killeen,
Seconded by S. Cameron,
That the Recreation, Culture, and Parks Advisory Committee approve the agenda and receive the agenda items of the May 11, 2022 meeting.
CARRIED

B. ADOPTION OF MINUTES

1. Recreation, Culture, and Parks Advisory Committee – April 13, 2022

Moved by R. Thandi,
Seconded by M. Chang,
That the Recreation, Culture, and Parks Advisory Committee adopt the Minutes of the April 13, 2022 meeting.
CARRIED

C. DELEGATIONS AND PRESENTATIONS

1. Aldergrove Gateway

Ignatius But, Planner and Engagement Specialist, Modus Consulting, led the committee in an engagement opportunity to provide feedback on the civic space at 27030 Fraser Highway. The session included a discussion on:

- Understanding people's perceptions on Aldergrove's existing assets and gaps; and
- Generating ideas for the best possible uses for the Aldergrove Gateway Site considering Aldergrove's gaps and future conditions (population change, climate change etc.)

D. REPORTS

1. Co-Chairperson's Report

Councillor Woodward provided the following update:

- The Canadian Premier Soccer team, Vancouver 2023, is coming to the Langley Events Centre as their home base in 2023.
- The Canadian Track and Field Championships will take place at McLeod Athletic Park from June 22-26, 2022.
- The 7 Generations Cup, an Indigenous hosted Pro Skateboard Contest, will be held at the Langley Events Centre from June 10-12, 2022.
- Council adopted a Notice of Motion regarding placing a hold on completing playing fields before the parking lots at Yorkson Community Park. Staff will provide a presentation to Council before the summer break.

E. CORRESPONDENCE

F. WORK PROGRAM

1. Seniors Programs and Services

James Palframan, Recreation Programmer, provided a presentation on Seniors Programs and Services in the Township. He provided the following information:

TOL Philosophies:

- Removing barriers where possible;
- Opportunities for skill development;
- Encouraging healthy lifestyles;
- Connecting older adults to community services;
- Older Adult terminology – strive to provide programs to all people, - ask that registrants look at the type of program, the time of day etc.

F. WORK PROGRAM

Pre-pandemic successes:

- The TOL offered a variety of programs and classes that were geared towards older adults on land, water, and ice.

Current and Upcoming Offerings:

- Older Adult pickleball
- Chair Yoga
- Fit for Life – low-impact class
- Aqua Fit – Deep water, Shallow water,
- Athrosize;
- Badminton;
- Fitness Centres;
- Weight Room Orientations;
- Super Senior admission rate (80+) - $1 for drop-in;
- ACUCC Walking track - free.

Seniors Week – June 5 – 11, 2022

- Active opportunities will be available at various facilities;
- Chair yoga, Fit for Life, Badminton, Pickleball, Aquafit, Low-impact aerobics
- Senior Swim Lesson
- Additional activities and costs are dependent on grant availability.

2. Langley Outdoor Sports Advisory Group (LOSAG)

T. Buckner reported that LOSAG will start meeting again in September with the AGM where reps from all the outdoor sporting groups will attend. The group will meet on an as-needed basis following the AGM.

G. COUNCIL REFERRALS

H. OTHER BUSINESS AND ITEMS FOR INFORMATION

1. BCRPA Conference

A. Bayona and S. Cook provided a brief update on the BCRPA Conference that they recently attended. They commented on the struggle that all organizations are having with staffing issues and getting people back to attending recreation centres and gyms.

A summary of the sessions they attended is included as Attachment A.

N. NEXT MEETING

Date: June 8, 2022
Location: Parks Tour
Time: TBD

O. TERMINATE

Moved by N. Killeen,
Seconded by A. Bayona,
That the meeting terminate at 8:50pm
CARRIED

CERTIFIED CORRECT:

Community Representative Co-Chair

Council Representative Co-Chair

BCRPA Symposium Notes – A. Bayona

Day 1:

Sponsorship 101 by Nancy Owens (Coquitlam) and Mary Morrison (Abbotsford)

What is sponsorship? Effective sponsorship is about people & relationships- not about advertising or sales. And like any successful relationship, sponsorship works best when it's a partnership, and when it's a good "fit". Ensure you are getting the most out of a sponsorship - and not selling out!



Before the event:

- Proposal- mission and vision pairing are **very important**
- Booth & sponsorship plan
- Event plan

During the event

- Engage with the public

After the Event

- Track post event results
- Measure performance
- Content distribution

Building Positive Culture in Your Young Workforce by Nicholas Mansfield (Kelowna) & Vanessa Cumming (Fort St John)

The young workforce cares about financial stability, but they also want a purpose. And that's why building that positive culture is essential. It is important to have a **Culture** that creates a purpose for their work, navigates interaction, and fosters teambuilding for it members. When you have a positive culture you feel pride, happiness, and enjoy being present in your work environment. It provides a positive atmosphere for you and others around you.

Pillars of culture:

1. Trust
2. Autonomy
3. Availability
4. Relationships

Gallup's Employee Engagement Survey was discussed which includes the following 12 questions/statement answers:

1. I know what is expected of me at work.
2. I have the materials and equipment I need to do my work right.
3. At work, I have the opportunity to do what I do best every day.
4. In the last seven days, I have received recognition or praise for doing good work.
5. My supervisor, or someone at work, seems to care about me as a person.
6. There is someone at work who encourages my development.
7. At work, my opinions seem to count.
8. The mission or purpose of my company makes me feel my job is important.
9. My associates or fellow employees are committed to doing quality work.
10. I have a best friend at work.
11. In the last six months, someone at work has talked to me about my progress.
12. This last year, I have had opportunities at work to learn and grow.

This was a conversation starter- If you had answered yes for 11-12 questions, you were considered to be in a position of growth within your company/ organization, so you would be considered engaged. If yes was selected 7-10 times, you were in a teamwork state which means you are engaged but you are wondering if you belong. If yes was selected only 3-6 times, this shows that you are not engaged and are in a state of individual contribution. If you said yes only 1-2 times, this means you are actively disengaged and only doing the bare minimum.

*Survey has been attached in the email as well in case anyone wants to see the rest of the questionnaire.

Public Engagement: Rules & Tools for Community Engagement by Jim Diers

This workshop explored how to engage with communities as a true partner. The key point to this session was – a community is a group of people, not only one person. We must leverage our resources, support each others' priorities and initiatives, and slowly build segments of our community. We worked in groups of two with people we didn't know, and the exercise was to tell the other person your skills, passions, and knowledge. By acknowledging each individuals' strengths, everyone can contribute to their community where they can help the most. Building that community engagement is crucial and for that we must find a **Common Identity**- it relates to feeling pride from where you are from, and what you are doing- community is a manageable scale, it involves relationship building. It allows opportunity for collective action, for place-making, and for building an inclusive community. The accountability and responsibility of each person is important when building a community. It fosters the belief that together we can make a difference when we all do our part.

Day 2:

Solutions to the Challenge of Recruitment and Retention in a Pandemic & Post Pandemic World
Make sure to cultivate a positive workplace. Place suggestion boxes, let people provide you with real feedback, create expression of interests, how they would like to grow within the company/ organization. Listen to them to know what your team wants (have creative meetings- go for walks, instead of virtual or office meetings) Build relationships! Cultivate EDI (Equity, Diversity, Inclusion)

One size Fits None: Tips & Techniques to Attack and Retain Employees by Cissy Pau

One of todays challenges is finding and keeping employees. The great resignation has impacted almost every industry in 2021-2022. While there is no one right answer for this issue, we learned 5 HR trends that are affecting workplaces today and tips on how to tackle those challenges while increasing the success of attracting and retaining great staff.

1. Strong Employer Branding- **Critical**

   Employer Brand: It is important to invest in the Employer Brand- this is different than the marketing brand- marketing brand is for the external people, what you want them to see. However the Employer Brand is what your employees see everyday. You have to set your culture right, and you have to ensure that all decisions are based on the company values. You want to show employees why it is a great place to work. It is crucial to portray real people, share employee testimonials, write about what is happening, and incentivize employees to continue the journey with you. Showcase what you have to offer – build strategy to communicate your EVP (Employee Value Proposition). EVP is about defining the essence of your company- how unique it is and what it stands for. It is important to build that brand awareness within your team. This is how you will gain trust and influence the decision-making process, to make sales, to get people joining your team.

   Tip: Check comments on what people think about you as an employer- Indeed, Glassdoor, review, work on those- respond respectfully and claim the account.

2. One Size Fits None- Adapt policies & procedures to match!

   Blanket policies NONO – they don't work anymore. You and your team have to start considering what is fair and consider each persons interests, needs, motivation, and demographics. It is time to create a personalized approach to well-being benefits where the goal is to create a culture of care that meets the needs of all workers.

   Example: Bonus + Appreciation in different ways- An extra vacation week, add to RRSP, add to benefits for the future, "asking is caring".

3. Employee Well-Being Actions and Considerations
   a. Duty to Inquire- Check in with your team if something is off- it is your right as an employer.
   b. Duty to Accommodate- If anything is disclosed during conversations it is your duty to accommodate whatever is needed to ensure their wellbeing.
   c. Demonstrate compassion, empathy, and flexibility – Be there for them and support them - it is their time to heal
   d. Know the resources available- go over those with your HR team to know what options are available
   e. Corrective action after accommodation- If the employee takes time off, have a corrective conversation once the employee returns to work.

4. Creative Hiring Replaces "Post & Pray"

Attracting Talent- employees have a wide variety of opportunities and employers

- Difficult to stand out for the job you are posting
    - Use plain language
    - Ensure Job description matches current responsibilities
    - Review the requirements (is what you are asking too realistic/ needed, keep it real!)
    - Promote career pathways
    - Be inclusive (example use pronouns)
    - Build brand awareness!

Employees don't want the traditional arrangements

A flexible work environment is a top priority for candidates. It is time to create alternative solutions- Hybrid and remote work. Higher wages in lower positions are the expectation nowadays. People believe they are qualified to do the job without proper education or experiences. It is important to manage salary progressions, to customize benefits and perks, increase time off vacation

Look into your benefits & perks

What are other companies in similar industries doing that you could potentially do as well?

5. **Increasing Labour Costs**
    - Increasing minimum wage
    - Higher salary expectations
    - More legislative requirements
    - Higher benefits costs
    - Demands for more perks and fringe benefits.

Management Talent is not as strong as it used to be- it is important to let managers engage their team- remind them to be a leader not a boss.

Learning & Leading in Crisis: Promising Practices in the Pandemic

This one was more of a round table conversation. However, there were a lot of good ideas about different topis worth mentioning:

- If your company/ organization is changing/updating software- create videos and training ambassadors to assist with the transition period
- Well-being priority (HR Initiative), bring experts to have 1:1 counseling giving people the option to ask for help, and have help offered beforehand
- City of Burnaby- invested in Canadian Mental Health Association "Not Myself Today" which was created to reduce stigma around mental health at work. It is an annual subscription that has practical solutions for all employees within the workplace
- As teams are returning to work- make sure to emphasize team building to continue to build that positive culture

- City of Abbotsford, struggling to retain staff as COVID-19 restrictions are lifted and more programs are being offered. As stress levels among staff rise, the solution is to talk to the team, ask for input, ask them what was working before restrictions were lifted, what they want to keep, what they want to change, and then allow the team to be part of the solution, instead of telling them the solution
- City of Richmond created a Buddy System for people to check-in more regularly- this also promotes mental health awareness to make sure no one feels left out or alone.
- Squamish is struggling to find resources- One idea was to share staffing with Whistler. This way part timers can get more hours, and both cities can staff city programs
- City of Abbotsford + City of Vancouver mentioned having a difficult time recruiting new staff, and some suggestions came about that mainly focus on revising how the recruitment process works, understanding why people are not being called for interviews, and coaching applicants on what skills/experiences they would need to become successful applicants.

Township of Langley
Est. 1873

RECREATION, CULTURE, and PARKS ADVISORY COMMITTEE

Final Report – 2022 Work Plan

Submitted by: Dave Kang,
Councillor Eric Woodward and
Councillor Kim Richter (Alternate Co-Chair)

The Recreation, Culture and Parks Advisory Committee saw a shortened work term with meetings ending in June due to the fall 2022 municipal elections. While initial meetings for 2022 were virtual, in-person meetings resumed in March of 2022. The condensed term for the Recreation Culture and Parks Advisory Committee meant that items on their workplan intended to be completed after the month of August were not accomplished. Items on the workplan undertaken prior to July were successfully reviewed and discussed.

The Advisory Committee continued to perform its role, as defined in its Terms of Reference:

- **Provide advice** to Council and/or the Division(s) on budgets, policies, priorities, service levels, issues and plans;

- **Represent all** segments of the community by providing a conduit between the community and Council. It may coordinate and encourage public participation in decisions regarding budgets, policies, priorities, service levels, issues and plans;

- **Incubate** good ideas, develop creative solutions and initiate change in the area of budgets, policies, priorities, service levels, issues and plans;

- **Advocate** the understanding of the value of recreation, culture, and parks to the public and Council to assist in decisions regarding budgets, policies, priorities, service levels, issues and plans.

The 2022 Advisory Committee was comprised of the following nine (9) voting members:

Mr. Dave Kang (Community Co-Chair)
Ms. Ana Bayona
Mr. Scott Cameron
Ms. Rachelle Cashato
Mr. Michael Chang
Ms. Shannon Cook
Mr. Ramandeep Jhaj
Mr. Nolan Killeen
Ms. Rebecca Thandi

The 2022 Advisory Committee was comprised of the following three (3) non-voting members:

School Trustee David Tod (non-voting)
Councillor Eric Woodward (Municipal Rep, Council Co-Chair- Jan-June)
Councillor Kim Richter (Municipal Rep, Alternate Council Co-Chair)

At its February meeting, the Committee elected its Co-chair (Dave Kang) and established its 2022 Work Plan. Members from the committee volunteered to be Community Liaisons for the Langley Community Awards Selection Committee and Langley Outdoor Sports Advisory Group.

A status report on the 2022 work plan is provided below:

Advisory Committee Orientation
An orientation was provided by Legislative Services for all members. This included a review of the Council Advisory Committee Establishment Bylaw 2008 No. 4700.

Election of Co-Chair
Dave Kang was elected as Co-Chair for 2022. Councillors Richter and Woodward served as Council Co-Chairs.

Public Art
In March, an update was provided on three public art projects that were underway: Fort Langley Utility Box Art Wraps; Labonte Pressure Reducing Valve Building; 200 Street Sculptures

Capital Budget
At its April meeting staff provided an update on various capital projects:

- WC Blair Recreation Expansion Project
- Aldergrove Athletic Park:
- Salishan Place Outdoor Amphitheatre and Indigenous Gardens; and
- Fort Langley Spray Park and Masterplan
- Grant Ward Park at Langley Regional Airport.
- Smith View Park - Jericho Reservoir;
- Willoughby Community Park- Sport Court Lighting;
- Northeast Latimer Neighbourhood Park;
- Southwest Yorkson Neighbourhood Park; and
- Yorkson Community Park Development – Skateboard Park.

Conferences
Two members (S. Cook, A. Bayona) represented the committee at the BC Parks and Recreation Association (BCRPA) Symposium in May 4-6 in Whistler. They attended relevant sessions and networked with members from other municipalities.

Youth Programs and Services
At the April meeting, a presentation was given on the various recreation options being provided for youth in the Township including activities leading up to Youth Week in May

Seniors Programs and Services
A presentation was given on the various recreation options being provided for seniors in the Township including activities leading up to Seniors Week in June

Langley Walk
2022 saw the 60th Anniversary of the Langley Walk and the start and finish was hosted at the McLeod Athletic Park.

Canada Day Events
Langley received $32,000 in grants from Provincial and Federal governments and hosted a successful Canada Day Event in Aldergrove.

Parks Tour
In June, the group boarded a bus and toured various completed, planned and midstream parks projects, including Williams Park, Yorkson Park, Smith View Park

ANNUAL TASK FORCES:
The following annual task force was formed.

Langley Awards Selection Committee
The Advisory Committee appointed members to sit on a task force responsible for selecting the annual recipients of:

- Pete Swensson "Outstanding Community Youth" Award
- Eric Flowerdew "Volunteer of the Year" Award
- John & Muriel Arnason "Volunteers of the Year" Award

RCPAC Selection Representatives: D. Kang, D. Todd, S. Cook and N. Killeen

The Langley Awards Celebration took place on April 7, 2022 where the winners were presented with their awards by the Mayor at the volunteer appreciation ceremony. The evening included dinner and the awards presentations and the award winners were as follows:

- Eric Flowerdew Volunteer Award: Sue Westhaver
- John and Muriel Arnason Award: Unfortunately, no nominations were received for the 2021 John and Muriel Arnason Award this year.
- Pete Swensson Outstanding Community Youth Award: Callum Neily

COMMUNITY LIASONS:
Members of the Advisory Committee were selected to serve as community liaisons for the following Committees / Groups. Each role also had a staff member assigned to it as well. It was expected that Advisory Committee members would become as knowledgeable as possible about one or more of these areas of focus and become a point of contact between the community and the Advisory Committee for any issues of relevance.
Appointments were made as follows:

a) Langley Outdoor Sports Advisory Group – Scott Cameron
Unfortunately, the Outdoor Advisory Sports Group committee met in September 2022 after the RCPAC term had concluded.

b) Museum Advisory Group – Ana Bayona and Nolan Killeen were appointed as co-representatives

CONCLUSION:
Despite the shortened term due to the election, the Committee was still able to complete what they had set out to do in the months it operated and continued to function and meet to discuss relevant and developing topics. The commitment of the individuals serving on the 2022

Recreation, Culture and Parks Advisory Committee is especially appreciated given the challenges presented them due to the shortened work term and the lingering effects of the pandemic. Many areas of the workplan were still addressed.

As a result of the COVID-19 Pandemic in 2020, TOL Council had previously extended the terms of the members of the Recreation, Culture and Parks Advisory Committee by one year from 2020 into 2021 and that resulted in seven new members appointed to the group in 2022. Overall, the new committee members were engaging and showed good participation in the discussions and the diversity of the members allowed the Committee to engage in meaningful discussions in various subject areas during 2022.

The Advisory Committee looks forward to a productive year in 2023, and their continued involvement in the role of representing the community and serving Township of Langley Council.

Dave Kang and Councillor Eric Woodward - Co-Chairs
Councillor Kim Richter (Alternate Co-Chair)

Recreation, Culture, and Parks Advisory Committee

Township of Langley
Est. 1873

A Action Required
D Delegation
P Presentation
R Report
R/F Review / Feedback
U Staff/Rep Update

Recreation, Culture, and Parks Advisory Committee 2023 Work Program

General Committee Work

	Jan	Feb	Mar	Apr	May	June	Sept	Oct	Nov
Orientation		P							
Election of Community Co-Chair			A						
2022 Final Report		A							
Work Program *Approve and appoint liaison roles*		R&F A							
Conferences *BCRPA 2023 annual conference. Selection of 1 member to attend and to provide report to committee.*			R/F	A	U				
Fees and Charges *Staff update re proposed 2023/2024 fees and charges*				U					

Projects, Programs and Events

	Jan	Feb	Mar	Apr	May	June	Sept	Oct	Nov
Youth Programs and Services *Youth week, first week in May*				P R/F					
Seniors Programs and Services *Seniors week, second week in June*					P R/F				
Adult Programs and Services							P R/F		
Parks Tour						P			
Canada Day Events					U		U		
Public Art					U				
Cultural Programs									P U
Library Services *FVRL annual update*								P U	
Langley Walk *First Sunday in May*				U					
Salishan Place Update						U			

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Recreation, Culture, and Parks Advisory Committee 2023 Work Program

Annual Task Forces

	Jan	Feb	Mar	Apr	May	June	Sept	Oct	Nov
Langley Awards *Pete Swensson Outstanding Community Youth* *Eric Flowerdew Volunteer of the Year* *John & Muriel Arnason Volunteers of the Year* ***Selection Task Force*** *Staff: C. Naples* *Committee Representatives: 2 tbd*		A	U	U					

Community Liaisons

	Jan	Feb	Mar	Apr	May	June	Sept	Oct	Nov
ADHOC Groups *Appointment of representatives and subsequent updates* ***Langley Outdoor Sports Advisory Group (LOSAG)*** *Staff: T. Bucker* *Committee Representative: 1 tbd*		A							
Museum Advisory Group *Appointment of representatives and subsequent updates* *Staff: R.Schmidt* *Committee Representative: 1 tbd*		A						U	R/F A

RECREATION, CULTURE, AND PARKS ADVISORY COMMITTEE MEETING SCHEDULE FOR 2023

February 8, 2023

March 8, 2023

April 12, 2023

May 10, 2023

June 14, 2023

September 13, 2023

October 11, 2023

November 9, 2023

December 13, 2023