RECREATION, CULTURE, AND PARKS ADVISORY COMMITTEE

January 14, 2026 at 7:00pm
Salmon River Committee Room
4th Floor, 20338-65 Avenue, Langley, BC

A G E N D A

ACKNOWLEDGEMENT OF THE TRADITIONAL TERRITORIES OF THE COAST SALISH PEOPLES

Welcome

Welcome and Introduction by Council Co-Chair

Code of Ethics Signing (pg. 1-6)

Members to sign the "Code of Ethics, Confidentiality, and Conflict of Interest for Council Members and Appointees".

Election

Election of Community Co-Chair for the year 2026.
(Bylaw 4700 – 8.1)

Clerk's Note: Advisory Committees are to hold an election at its first meeting of the year to select a community representative Co-Chair or the election can be deferred to the following month.

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A. APPROVAL AND RECEIPT OF AGENDA ITEMS

1. Recreation, Culture, and Parks Advisory Committee – January 14, 2026
Recommendation that Recreation, Culture, and Parks Advisory Committee approve the agenda and receive the agenda items of the January 14, 2026 meeting.

B. ADOPTION OF MINUTES

7-10 **1. Recreation, Culture, and Parks Advisory Committee – November 12, 2025**
Recommendation that Recreation, Culture, and Parks Advisory Committee adopt the Minutes of the November 12, 2025 meeting.

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C. DELEGATIONS AND PRESENTATIONS

1. Walnut Grove Community Park Improvements

Presentation from Parks Design and Development

D. REPORTS

1. Council Co-Chairperson's Report

E. CORRESPONDENCE

F. WORK PROGRAM

11-12

1. Draft 2026 Work Program

The Advisory Committee will discuss the draft 2026 Work Program. Co-chairs shall ask for motion to adopt or motion to defer until February meeting.

2. Community Liaisons

a) Langley Community Awards Selection Committee – meets prior to Volunteer Appreciation Event to evaluate submitted nominations

Advisory Committee members to consider serving as a Community Liaison on the Langley Community Awards Selection Committee. Three appointments to be made at the January meeting.

3. Museum Advisory Group

a) RCPAC Liaison
Advisory Committee to appoint a member to be the liaison on the Museum Advisory Group. This groups meets on the 4th Thursday of the month from 7:00-9:00pm, January to June and September to December.

4. BCRPA Symposium
April 28, 2026 – May 1, 2026
Fairmont Hotel Vancouver

Committee to discuss sending one member to the symposium and to provide a report to the committee at a future meeting. Committee member to be chosen at the February meeting.

G. COUNCIL REFERRALS

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H. OTHER BUSINESS AND ITEMS FOR INFORMATION

13 **1. 2026 Meeting Schedule**

2. 2026 Membership List

To be provided on table.

3. RCPAC Photo

I. NEXT MEETING

Date: February 11, 2026
Location: Salmon River Committee Room
4th Floor, 20338-65 Avenue, Langley, BC
Time: 7:00 pm

J. MOTION TO RESOLVE INTO CLOSED MEETING

Recommendation that the Recreation, Culture, and Parks Advisory Committee now resolve into a Closed Meeting for discussion of the following item, in accordance with and as identified under Section 90 of the Community Charter:

Item A.1 - Section 90 (1) (n) Consideration; and
Item B.1 - Section 90 (1) (a) Personnel.

K. TERMINATE

Township of Langley

Est. 1873

COUNCIL POLICY

Subject: Code of Ethics, Conduct, Confidentiality, and Conflict of Interest for Council Members and Appointees

Policy No:	**01-025**
Approved by Council:	**2011-11-07**
Revised by Council:	**2016-05-30**
	2023-02-13
	2024-09-23

1. Purpose

1.1. The residents and businesses of the Township of Langley (the Township) are entitled to have a fair, honest, and responsible local government that has earned the public's full confidence for integrity. Therefore, the purposes of this Code of Ethics, Conduct, Confidentiality, and Conflict of Interest (the Code) are to ensure that:

1.1.1. all members of Council (Members) and all persons appointed by Council to boards, committees, commissions, panels, or task forces, whether they are members of Council or not (Appointees) carry out their duties with integrity, impartiality and independence

1.1.2. Members and Appointees treat one another, Township officers and employees, and the public with respect

1.1.3. the conduct of Members and Appointees in the performance of their duties and responsibilities with the Township is above reproach

1.1.4. Members and Appointees respect and uphold confidentiality requirements

1.1.5. Members and Appointees avoid any conflict of interest

2. Application of the Code

2.1. The Code is applicable to all Members and Appointees. The bodies to which Council can appoint Appointees are referred to collectively as Committees throughout this Code.

3. Policies

3.1. Code of Ethics

3.1.1. Members and Appointees will adhere to the following Code of Ethics:

3.1.1.1. maintain the highest ideals of honour, integrity, respect, and accountability and discharge public duties in a manner that is fair, honest, professional, and responsible

3.1.1.2. comply with all applicable federal, provincial, and local laws in the performance of public duties. These laws include, but are not limited to, the Local Government Act, Community Charter, Freedom of Information and Protection of Privacy Act, Criminal Code, Human Rights Code, all laws pertaining to financial disclosures and employer responsibilities, and any other relevant Township bylaws and policies

3.1.1.3. base their decisions on the merit and substance of the matter at hand

3.1.1.4. refrain from abusive conduct, personal charge or verbal attacks upon the character or motives of other Members and Appointees, Township officers, and employees, or the public

3.1.1.5. respect and adhere to the structure of government as established in the Township. In this structure, the Council determines the policies of the Township with the advice, information, and analysis provided by Committees, staff, and the public. Members and Appointees, therefore, will not interfere with the administrative functions of the Township or with the professional duties of Township staff, nor will they impair the ability of staff to implement Council policy decisions

3.1.1.6. not use public resources that are not available to the public in general, such as equipment, or supplies, for personal gain or election campaigning purposes, including any and all assets provided by and paid for by Township of Langley taxpayers

3.1.1.7. not accept any gift, money, property, position or favour of any kind whether to be received at the present or in the future, from any person except as follows:

3.1.1.7.1. where such a gift or favour is authorized by law

3.1.1.7.2. where such contributions are lawful campaign contributions

3.1.1.7.3. where such gifts or favours are received as an incident of the protocol, social obligation, or common business hospitality that accompany the duties and responsibilities of the member, and then only in compliance with applicable laws

3.1.1.8. to ensure that there is no perception of support by the Township of Langley for a sitting member of Council campaigning for local, provincial or federally elected office, the use of Township of Langley management, staff, firefighters, and RCMP Detachment members in paid political advertising is strictly prohibited, unless express written permission is obtained from the individual(s) prior to

3.2. Confidentiality

3.2.1. Members and Appointees will adhere to the following requirements in relation to confidentiality:

3.2.1.1. unless otherwise authorized by Council or a Committee, keep in confidence any record held in confidence by the Township, until the record is released to the public as lawfully authorized or required

3.2.1.2. unless otherwise authorized by Council or a Committee, keep in confidence information considered in any part of a Council meeting or Committee meeting that was lawfully closed to the public, until Council or the Committee discusses the information at a meeting that is open to the public

3.2.1.3. Members and Appointees will not use confidential information for the personal profit or gain of themselves or others

3.3. Conflict of Interest

3.3.1. Members and Appointees will adhere to the following requirements in relation to conflicts of interest:

3.3.1.1. be aware of and act in accordance with Division 6 of Part 4 of the *Community Charter* and the Oath of Office

3.3.1.2. be aware of and declare, in writing where necessary, any real or perceived conflicts of interest. A conflict of interest exists where:

3.3.1.2.1. a Member or Appointee is a director, member or employee of an organization seeking a benefit from he Township on which the decision making body will make a recommendation or decision

3.3.1.2.2. the Member or Appointee has a direct or indirect pecuniary interest in the outcome of deliberations

A conflict of interest does not exist if:

3.3.1.2.3. the pecuniary interest of the Member or Appointee is a pecuniary interest that is sufficiently in common with electors of the Township generally

3.3.1.2.4. the pecuniary interest is so remote or insignificant that it cannot reasonably be regarded as likely to influence the Member or Appointee in relation to the matter

3.3.1.2.5. where a conflict of interest exists, Members and Appointees must not participate in the discussion of the matter or to vote on a question in respect of the matter,

must declare to the body that a conflict exists, and must remove themselves from the meeting during consideration of the issue to which the conflict relates. The declaration of a conflict and the Member's or Appointee's exit from and return to the meeting will be noted in the minutes

3.3.1.2.6. where in the opinion of Council or a Committee, a Member or Appointee is in a conflict of interest and has not so declared, the body may ask for a review of the matter by the Township Clerk. The matter, if unresolved, may then be referred to legal counsel or to Council for review

3.4. Code of Conduct – Committee Appointees

3.4.1 Expressing Personal Opinions or Beliefs

In some circumstances and within certain programs, advisory committee members or board members may be required or requested to provide an opinion in regards to the nature of a program or service. It is extremely important that committee or board members use judgment before expressing specific opinions. Township advisory committee members and board members should refrain from expressing their personal convictions and ideals, such as religious or any other personal beliefs or philosophies, to fellow committee or board members or to the public

3.4.2 Representation to the Media

It is extremely important that only Council members or designated staff speak to the media in relation to Township issues. If at any time, advisory committee or board members are approached or contacted by a media representative, the member should contact the staff member coordinating the committee or board

3.4.3 Comments

Advisory committee and board members will refrain from providing comments, either written or in an electronic format, to members of Council that do not advance or enhance the purpose of the committee/board

4. Implementation of the Code of Ethics

4.1. This Code is intended to be self-enforcing. Members and Appointees should view the Code as a set of guidelines that expresses the standards of conduct expected of them. Implementation is most effective when Members and Appointees are thoroughly familiar with the Code and embrace its provisions. For this reason, the Code will be provided to candidates for Council and applicants to Committees.

4.2. Members and Appointees will be requested to sign the Statement, attached as Appendix A, affirming they have read and understood the Township of Langley

Code. In addition, Council and Committees shall annually review the Code, and Council shall consider recommendations from Committees and update the Code as necessary.

5. Compliance and Enforcement

5.1. Members and Appointees themselves have the primary responsibility to ensure that the standards and requirements in this Code are understood and met, and that the public can continue to have full confidence in the integrity of the governance of the Township of Langley.

5.2. Council may impose sanctions on Members and Appointees whose conduct does not comply with the Township's Code. Council may:

5.2.1. impose a motion of censure on a Member

5.2.2. rescind the appointment of an Appointee to a Committee

5.2.3. take action under s. 117(2) of the *Community Charter* or under the *Offence Act*

5.2.4. control the Member's or Appointee's access to areas of the Township property or to officers and employees, including by phone or email

5.3. To ensure procedural and administrative fairness, a Member or Appointee who is alleged to have violated any provision of the Code shall have a minimum of one week or the time between two consecutive regular Council meetings, whichever is greater, to prepare his or her case, with legal counsel if the Member of Appointee so chooses, to respond to these allegations. Before considering a sanction, Council must ensure that a member has:

5.3.1. received a written copy of the case against him or her

5.3.2. a minimum of one week or the time between two consecutive regular Council meetings, whichever is greater, to prepare a defence against any allegations

5.3.3. a fair opportunity to be heard

6. Violation Not Cause to Challenge a Decision

6.1. A violation of this Code of Ethics shall not be considered a basis for challenging the validity of a Council or a Committee decision.

APPENDIX A:
MEMBER STATEMENT

Council of the Township of Langley and Council Appointees to Boards, Committees, Commissions and Task Forces

As a Member of the Township of Langley Council or an Appointee of a Township Committee or Board, I agree to uphold the Code of Ethics, Confidentiality and Conflict of Interest adopted by the Township and to conduct myself by the following model of excellence. I will:

- recognize the diversity of backgrounds, interests, and views in our community;
- help create an atmosphere of open and responsive government;
- conduct public affairs with integrity, in a fair, honest, and open manner;
- respect one another and the unique role and contribution each of us has in making the Township a better place to work and live;
- strive to keep the decision-making processes open, accessible, participatory, understandable, timely, just, and fair;
- avoid and discourage conduct which is not in the best interests of the Township;
- avoid any real or perceived conflict of interest and declare at the earliest opportunity, in writing, any interest that is or may be in conflict with the business of the body of the Township in which I am participating;
- respect and uphold confidentiality requirements; and
- treat all people with whom I come in contact in the way I wish to be treated.

I affirm that I have read and understood the Township of Langley Code of Ethics, Confidentiality, and Conflict of Interest.

Signature: _____ Date: _____

Name (please print): Office / Committee:

_____ _____

Township of Langley

Est. 1873

RECREATION, CULTURE, AND PARKS ADVISORY COMMITTEE

November 12, 2025 at 7:00pm
Salmon River Committee Room
4th Floor, 20338-65 Avenue, Langley, BC

M I N U T E S

Present:
J. Clegg, Community Co-Chair
Councillor M. Pratt, Council Co-Chair

E. Barbour, A. Bayona, A. Castro, N. Tiessen

Staff:
C. Quin, Recording Secretary
K. Young, Deputy Director, Recreation, Arts and Culture

Guest:
H. Scoular, Library Manager, Fraser Valley Regional Library

ACKNOWLEDGEMENT OF THE TRADITIONAL TERRITORIES OF THE COAST SALISH PEOPLES

J. Clegg acknowledged the Traditional Territories of the Coast Salish Peoples.

A. APPROVAL AND RECEIPT OF AGENDA ITEMS

1. Recreation, Culture, and Parks Advisory Committee
November 12, 2025

Moved by A. Castro,
Seconded by E. Barbour,
That Recreation, Culture, and Parks Advisory Committee approve the agenda and receive the agenda items of the November 12, 2025 meeting.
CARRIED

B. ADOPTION OF MINUTES

1. Recreation, Culture, and Parks Advisory Committee
October 8, 2025

Moved by E. Barbour,
Seconded by A. Castro,
That the Recreation, Culture, and Parks Advisory Committee adopt the minutes of the October 8, 2025 meeting.
CARRIED

C. DELEGATIONS AND PRESENTATIONS

1. Library Services

Heather Scoular, Library Manager of Fraser Valley Regional Library provided a presentation.

Serving Library Customers in a Complex World
- Equity, Diversity and Inclusion
- Reconciliation
- Sustainability
- Rapidly Evolving Technologies – Artificial Intelligence
- Inflation – widening gap between rich/poor
- Homelessness – mental health crisis
- Rapid change in all aspects of life

Township Libraries Programs and Services
- Accessible for all – No late fees
- Access to over 1 million items
- Programs to support early literacy and lifelong learning
- Access to Wi-Fi and Computers
- Knowledgeable Staff
- Low-cost printing and copying
- Study spaces to support students and entrepreneurs
- STEAM programs, The Playground and Digital Literacy

Early Literacy Programs are Core
- Every Township Library offers Babytime and Storytime year round
- Supporting family literacy is a core part of our literacy strategy
- All programming staff trained in delivering early literacy programs
- We are developing more sensory storytimes

21st Century Literacies
- Reading/Comprehension
- Creativity
- Critical Thinking
- Coding and Robotics
- Technology Skills
- Computational Thinking
- AI Literacy

Bridging the Digital Divide
- Digital Literacy for all
- Providing Access to Computers, printers
- One on one Book a Librarian Teck Sessions
- Informal Technology Education
- Connecting customers to the digital world
- Connection to friends

C. DELEGATIONS AND PRESENTATIONS

The Playground:

- STEAM (Science, Technology, Engineering, Art, Math)
- Exposure to the Trades
- Nintendo Switch 2
- Radon Detectors saving lives
- Gimbal Video Stabilizer

Township Libraries:

- Creative Spaces
- Outdoor Spaces
- Connecting Spaces
- Servicing Seniors and Marginalized Communities
- Partnering with Schools
- Supporting Literacy
- Summer Reading Club for all Ages
- AI Literacy
- Beyond the Buzz – The Future of AI Adoption
- New Programs and Services for 2026
- Meeting Booths

D. REPORTS

1. Co-Chairperson's Report

J. Clegg reported on his recent visit to Noel Booth Park for an exhibition softball game and how he likes to help with the tidy up of fall leaves.

Councillor Pratt reported that the Murrayville Remembrance Day ceremony was well attended. He further reported that a resilient oak tree from Vimy Ridge survived to be replanted for Remembrance Day at the Walk to Remember memorial in Derek Doubleday Arboretum.

Councillor Pratt reported that Councillor Baillie and himself toured the Smith Athletic Park.

Councillor Baillie reported the Aldergrove Legion Remembrance Day was well attended.

Councillor Baillie reported on the Report to Council regarding a pilot project to retrofit up to 25 baffle gate locations throughout the Township.

2. Museum Advisory Group Report

No report

E. CORRESPONDENCE

F. WORK PROGRAM

1. 2025 Annual Report

MOTION
Moved by A. Bayona,
Seconded by E. Barbour,
That the Recreation, Culture, and Parks Advisory Committee receive and endorse the Recreation, Culture, and Parks Advisory Committee 2025 Annual Report and ask staff to forward it to Council for information.
CARRIED

G. COUNCIL REFERRALS

H. OTHER BUSINESS AND ITEMS FOR INFORMATION

1. Yorkson Community Park

A. Castro reported on her recent visit to Yorkson Community Park and commented on how impressive the design and development of this park is.

I. NEXT MEETING

Date: January 14, 2026
Location: Salmon River Committee Room
4th Floor, 20338-65 Avenue, Langley, BC
Time: 7:00 pm

J. TERMINATE

Moved by A. Bayona,
Seconded by A. Castro,
That the meeting terminate at 8:25pm.
CARRIED

CERTIFIED CORRECT:

Community Representative Co-Chair

Council Representative Co-Chair

Township of Langley
Est. 1873

A Action Required
D Delegation
P Presentation
R Report
R/F Review / Feedback
U Staff/Rep Update

Recreation, Culture, and Parks Advisory Committee 2026 Work Program

General Committee Work

	Jan	Feb	Mar	Apr	May	June	Sept	Oct	Nov
Orientation	P								
Election of Community Co-Chair	A								
2026 Final Report									A
Work Program *Approve and appoint liaison roles*	R/F A	R/F A							
Conference *BCRPA 2026 annual conference. Selection of 1 member to attend and to provide report to committee.*	R/F	A			U				
Fees and Charges *Staff update re: 2025/2026 fees and charges*				U					
Terms of Reference Review *Review is every 2 yrs (reviewed in 2024)*			R/F						

Projects, Programs and Events

	Jan	Feb	Mar	Apr	May	June	Sept	Oct	Nov
Township of Langley Christmas Events	U								
2026 Special Events Plan		P							
Parks Projects			P						
Youth Programs and Services *Youth week, first week in May*				P					
Seniors Programs and Services *Seniors week, second week in June*					P				
Parks Tour						P			
Langley Walk *First Sunday in May*					U				
Adult Programs and Services							P		
Facility Projects							P		
Library Services *FVRL annual update*								P	
Cultural Programs									P
Summer Events							U		

DRAFT

Township of Langley
Est. 1873

A Action Required
D Delegation
P Presentation
R Report
R/F Review / Feedback
U Staff/Rep Update

Recreation, Culture, and Parks Advisory Committee 2026 Work Program

Annual Task Forces

	Jan	Feb	Mar	Apr	May	June	Sept	Oct	Nov
Langley Awards *Appointment of 3 representatives and subsequent updates* *Pete Swensson Outstanding Community Youth* *Eric Flowerdew Volunteer of the Year* *John & Muriel Arnason Volunteers of the Year* ***Selection Task Force*** *Staff: C. Naples* *Committee Representatives: TBD*	A		U	U					

Community Liaisons

	Jan	Feb	Mar	Apr	May	June	Sept	Oct	Nov
ADHOC Group *Appointment of representative and subsequent updates* ***Museum Advisory Group*** *Staff: R.Schmidt* *Committee Representative: TBD*	A	Updates to be provided following meetings.							

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RECREATION, CULTURE, AND PARKS ADVISORY COMMITTEE MEETING SCHEDULE FOR 2026

January 14, 2026

February 11, 2026

March 11, 2026

April 8, 2026

May 13, 2026

June 10, 2026

September 9, 2026

October 14, 2026

(TUESDAY) November 10, 2026

December 9, 2026